

## **TÜRKAK WEBSITE ACCESS REGISTRATION LIGHTING TEXT** This

"Lighting Text", as TÜRKAK; It has been prepared in order to inform you about the processing of personal data obtained by the users (Relevant Person) through the use of cookies, during the use of the website we operate as a data controller. With this text, we aim to explain to you what type of data we process on the website, for what purposes we use cookies and how you can control these cookies, and to fulfill our obligation to inform you about the purposes of processing your personal data, legal basis and your rights in accordance with the KVKK.

### **1. WHICH DATA DO WE PROCESS AND FOR WHAT PURPOSES?**

Adapting our system to the needs of our visitors with the technologies we use, such as login ID, log records, request creation date, request creation time, last login date, usage information (every movement and choice made within the system) together with your visit to the TÜRKAK website, We collect in order to eliminate the problems and to control our technical infrastructure.

Through our software, we can collect information about your behavior in the digital environment regarding the cookies defined below, depending on your use within the system.

When you create a request from the Access to Information Application System; In order to carry out the activity in accordance with the legislation, your Identity Information consisting of TR identity number and name surname, your Contact Information consisting of address, telephone and e-mail address and your requests entered in the application system, in accordance with Article 6 of the Right to Information Law No. 4982, Personal Data No. 6698 It will be processed within the scope of "explicitly stipulated in the laws", one of the data processing conditions stipulated in Article 5/2 of the Law on the Protection of the Data.

Below you can find the different types of cookies we use on our website. Both first-party cookies (placed by the System you visit) and third-party cookies (placed by servers other than the System you visit) are used on our website.

#### **Session Cookies**

These cookies are used to log the user's visit and do not collect data from the user. The cookie is deleted when the user closes the web page he visited or remains inactive for a certain period of time.

#### **Persistent**

**Cookies** These are cookies that are stored in your browser and remain valid until they are deleted by you or until their expiration date.

#### **Mandatory Cookies**

These are cookies that are absolutely necessary for the website to function properly.

These cookies are needed to manage the system and prevent fraudulent transactions, and if they are blocked, the website will not be able to work.

These are cookies that are used for purposes such as remembering your preferences, using the website effectively, optimizing the site to respond to your requests, and containing data about how you use the site.

#### **Functional and Analytical Cookies**

These are cookies that are used for purposes such as remembering your preferences, using the website effectively, optimizing the site to respond to your requests, and containing data about how you use the site.

Due to their nature, these types of cookies may contain your personal data. For example, cookies that save your site's display language preference are functional cookies.

With analytical cookies, they are the cookies that provide the production of analytical results such as the number of visitors to the website, the detection of the pages viewed on the website, the hours of visits to the website, the scrolling movements of the website pages.

### **Tracking Cookies**

Tracking cookies are primary and third-party cookies created during your visit to our website and third-party domains. These cookies make it possible to track your click and visit history in the domains where they were created, and to match these records between different domains. Such cookies are used to identify and profile users, target advertising and marketing activities, and customize content.

These cookies will not be used to identify you or to make decisions for you personally.

### **Performance and Analytics Cookies**

Thanks to these cookies, we can improve the services we provide to you by analyzing your use of our Site and the performance of our Site. For example, thanks to these cookies, we can detect which pages our visitors view the most, whether our Site is working properly and possible problems.

## **2. HOW CAN I CONTROL THE USE OF COOKIES?**

You have the opportunity to customize your preferences regarding cookies by changing the settings of your browser.

Adobe Analytics	<a href="http://www.adobe.com/uk/privacy/opt-out.html">http://www.adobe.com/uk/privacy/opt-out.html</a>
AOL	<a href="https://help.aol.com/articles/restore-security-settings-and-enable-cookie-settings-on-browser">https://help.aol.com/articles/restore-security-settings-and-enable-cookie-settings-on-browser</a>
Google Adwords	<a href="https://support.google.com/ads/answer/2662922?hl=en">https://support.google.com/ads/answer/2662922?hl=en</a>
Google Analytics	<a href="https://tools.google.com/dlpage/gaoptout">https://tools.google.com/dlpage/gaoptout</a>
Google Chrome	<a href="http://www.google.com/support/chrome/bin/answer.py?hl=en&amp;answer=95647">http://www.google.com/support/chrome/bin/answer.py?hl=en&amp;answer=95647</a>
Internet Explorer	<a href="https://support.microsoft.com/en-us/help/17442/windows-internet-explorer-delete-manage-cookies">https://support.microsoft.com/en-us/help/17442/windows-internet-explorer-delete-manage-cookies</a>
Mozilla Firefox	<a href="http://support.mozilla.com/en-US/kb/Cookies">http://support.mozilla.com/en-US/kb/Cookies</a>
Opera	<a href="http://www.opera.com/browser/tutorials/security/privacy/">http://www.opera.com/browser/tutorials/security/privacy/</a>
Safari:	<a href="https://support.apple.com/kb/ph19214?locale=tr_TR">https://support.apple.com/kb/ph19214?locale=tr_TR</a>

## **3. WHICH COOKIES ARE USED FOR WHAT PURPOSES?**

As TÜRKAK, we use cookies for various purposes on our website and process your personal data through these cookies. Pursuant to Articles 5 and 8 of the KVKK and/or in case of exceptions in the relevant legislation, your personal data may be processed for the following purposes, in line with your consent when necessary in accordance with the legislation, otherwise without your consent. These purposes are mainly: To perform the basic functions necessary for the operation of the website. Analyzing

- 3.1. the website and improving the performance of the system. For example, the integration of
- 3.2. different servers on which the Site works,

- determining the number of visitors and making performance adjustments accordingly, or making it easier for visitors to find what they are looking for. To increase the functionality of the website and to provide ease of use. For example, remembering the user information in the next visit of the visitor who visits the Information Application System.
- 3.3.**

#### **4. WHERE DO WE TRANSFER YOUR PERSONAL DATA?**

As TÜRKAĞ, we may share your personal data within the scope of the Clarification Text with our suppliers, authorized public institutions and organizations within the scope of the Law No. We would like to point out that the parties to which the data is transferred may store your personal data on their servers all over the world.

#### **5. YOU, AS DATA SUBJECT, ACCORDING TO ARTICLE 11 OF KVKK YOUR RIGHTS**

In accordance with Article 11 of the KVKK, regarding your personal data, provided that you prove your identity;

- § You can learn whether we are processing personal data about you, if we are, or if we have processed it, you can request information about it.
- § The purpose of processing your personal data and whether they are used in accordance with the purpose You can find out that it is not used.
- § Whether your personal data is transferred domestically or abroad and to whom you can find out what has been transferred.
- § Correction of your incorrect and incomplete personal data and the transfer of this data or You can request to be informed of the recipients to whom it may have been transferred.
- § You can request the destruction (deletion, destruction or anonymization) of your personal data within the framework of the conditions stipulated in Article 7 of the KVKK. However, by evaluating your destruction request, we will evaluate which method is appropriate according to the conditions of the concrete case. In this context, you can always request information from us about why we have chosen the destruction method we have chosen.
- § The destruction of third parties to whom your personal data is or may be transferred You can request to be informed about your request.
- § Your personal data analysis created exclusively using an automated system You may object to the results if these results are contrary to your interests.
- § If you suffer damage due to the unlawful processing of your personal data, you can request the removal of the damage.

Your requests in your application will be concluded free of charge within thirty days at the latest, depending on the nature of the request. However, if the transaction requires a separate cost for TÜRKAĞ, the fee in the tariff determined in the Communiqué on the Procedures and Principles of Application to the Data Controller may be charged by the Personal Data Protection Board.

You can make your application regarding the processing of your personal data by filling out the application form on the website of TÜRKAĞ or by complying with the conditions in Article 5 of the Communiqué on Application Procedures and Principles to the Data Controller:

- § In writing and signed
- § By e-mail from your registered e-mail (KEP) address
- § With secure electronic signature or mobile signature

According to the nature of your request and your application method, TÜRKAĞ will carry out additional verifications in order to determine whether the application belongs to you and thus to protect your rights.

(such as sending a message to your registered phone, calling you). For example, if you apply through your e-mail address, we can reach you using another communication method (such as your registered phone number) registered in TÜR KAK and request confirmation of whether the application belongs to you.

## 6. OUR CONTACT INFORMATION

### Turkish Accreditation Agency

**DETSIS No.** : 66388700

**Contact Link** : <https://www.turkak.org.tr/>

**Phone Number:** +90 312 410 82 00

**E-mail address** : [info@turkak.org.tr](mailto:info@turkak.org.tr) :

**Address** Mustafa Kemal Mahallesi 2125. Sokak No:1 Çankaya / ANKARA